

**BUREAU OF FIRE PREVENTION
335 Route 202
Somers, New York 10589**

MEETING MINUTES

February 14, 2011

Chief Citarella called the meeting to order at 5:00 p.m. The following were in attendance: Bureau Chief Efrem Citarella, Deputy Chiefs Rob Russell and Al Vigliotti, Somers Fire Chief John Meeker and Fire Inspector Bill Premuroso.

MINUTES

Mr. Vigliotti made a motion to accept the minutes of the January 10, 2011 meeting as submitted. Mr. Russell seconded the motion. All were in favor.

SUBMISSIONS

MetroPCS New York – A site plan was submitted by MetroPCS New York to co-locate an antenna on the existing cell tower in the Somers Towne Centre. There were no objections. A memo will be sent to the Planning Board.

FIRE CHIEF'S REPORT

Somers Fire Chief John Meeker reported on the following:

IBM - Representatives of IBM are moving forward in their efforts to switch over to a remote monitoring system. A meeting was held with an IBM representative, EMS and the Fire Department to explain the new system. Knox boxes have been placed at all entrances and each has a pass key and an elevator key.

Imperial Wok – On January 16, there was a fire in the kitchen of the Imperial Wok restaurant. Between the sprinkler system and the Fire Department, the fire was extinguished quickly, but there was still quite a lot of damage. Permits and plans have been processed for repairs with the Building Department.

Bistro 19 – On February 6, a report came in to the Fire Department regarding an alarm sounding at the Bistro 19 restaurant. Upon arrival, the building was still filled with patrons and they reported that the alarm had been going on and off all day. The Police were finally able to evacuate the building and Deputy Russell explained to the Manager the importance of evacuating, even if they don't think there is a problem, and the fact that evacuation is part of the NYS Fire Code's Emergency Planning and Preparedness section. A ticket could have been issued. As it turned out, the dry side of the fire system failed, causing the alarm to go off. It was suggested that they contact the alarm company. Mr. Premuroso will follow up.

DEPUTY CHIEF REPORTS

Deputy Chief Russell reported on the following:

Fire Alarm Permit Fee – Mr. Russell wanted clarification that the Fire Alarm Permit fee was in fact \$75, and it is.

Deputy Equipment – Mr. Wahlers gave Mr. Russell two reflector vests, a ticket book and badge.

Deputy Chief Vigliotti reported on the following:

Bureau Section in Town Code – Mr. Vigliotti requested a copy of Chapter 26 of the Town Code which outlines the Bureau of Fire Prevention role. Copies were made and given to both him and Mr. Russell.

Court Dates – A request was made by Mr. Vigliotti to get the Court Dates schedule for 2011. Mrs. Schirmer will obtain it and send it to the entire Bureau via email.

FIRE INSPECTOR'S REPORT

Fire Inspector Premuroso welcomed Mr. Russell and explained his role as a Fire Inspector.

Heritage Hills Hydrants – Mr. Premuroso has made several attempts to verify that all the hydrants at Heritage Hills are working and that the valves have been tested yearly. He is also supposed to be given quarterly reports and that has not happened in quite some time. Mrs. Schirmer will draft a letter to Marc Brassard of the Heritage Development Group, Inc. for Mr. Premuroso to review.

OLD BUSINESS

Ticketing on School District Property – The School District and the Town are working on changing the Town Code so that the Town Police are able to ticket cars illegally parked in the fire lanes on school property 24 hours a day, seven days a week. Mr. Premuroso continues to communicate with Joe Bernardi of the School District with regard to location of the fire lanes.

Knox Boxes - Mr. Premuroso will continue to work on talking to those who have not put keys in their knox boxes and update Mr. Meeker.

Algonquin Gas Transmission LLC/Spectra Energy - This gas line runs parallel to Route 6 and can be accessed by Windsor Road. All agreed that a site visit would be a good idea. Mr. Premuroso will make arrangements with Spectra Energy, who manages the Algonquin Gas Transmission LLC. to arrange for a

site visit in the spring, as the roadway is all ice at the moment.

Properties with Multi Dwellings - There are a few properties in Town with multi dwellings. There has been past concern over numbering and signage of the buildings on these properties, as it relates to a fire or medical call.

Mr. Premuroso met with Barry Daniels who oversees the maintenance of all the buildings at the Schwartz's Horse Farm. All eighteen buildings have been identified on a Google Map of the property. Signs still have to be made and installed on the buildings, as well as their four gates. Mr. Premuroso and Mr. Meeker will continue to work on this project.

A Google map will be obtained for the Amawalk Farm on Wood Street, and the procedures will be the same.

1 Maple Avenue - The Fire Department responded to a call at 1 Maple Avenue. They had some equipment and a minimal amount of gas cans being stored on the property. Mr. Vigliotti will deliver the flammable materials stickers that were purchased and ask the owner to post them.

Fire Alarm Permit Stickers – The fire alarm permit stickers have been received and Mrs. Schirmer is in the process of mailing out the stickers to permit holders.

Fire Alarm Permits – There are seven residents who have an unregistered fire alarm system, which is against Town Code and subject to a fine. Numerous attempts have been made to have them submit an application. A final letter was sent certified return receipt. One responded by securing a permit and another has a tenant living in the home and reported that they will pass the information on to the owner. The remaining five will be issued court appearance tickets by the end of the month if a permit is not secured.

Town Code – In 2007, Chapters 4, 26, 62, 98 and 116 of the Town Code were reviewed and changes made, and noted. Chapter 158 still has to be reviewed. Since the Town committee created to review the Town Code in its entirety has not met in quite some time, this item is not urgent. The Bureau will review Chapter 158 in the near future, and at that time, will address the following: fire lanes at commercial sites in Town, and deciding which chapter should include the topic of dry hydrants and fire hydrants, to include color coding of all fire hydrants. Once completed, all changes will be forwarded to the Town Board.

NEW BUSINESS

There was no New Business to report this evening.

The meeting was adjourned. The next meeting will be held on Monday, March 14, 2011 at 5:00 p.m. in the Building Department.

Respectfully submitted,

Denise Schirmer, Secretary
Bureau of Fire Prevention

cc: Bureau of Fire Prevention
Town Board
Town Clerk
Planning & Engineering Department
Somers Fire District